

NOTICE OF PRIVACY OF STUDENT EDUCATIONAL RECORDS

The Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment, ensures the privacy of student educational records. Yale College takes very seriously its obligation under the law to protect the confidentiality and security of your educational records while you are a student at Yale.

Under the terms of the Buckley Amendment, Yale University has designated specific pieces of information as constituting “Directory Information” that may be released by the University for any purpose without the consent of the individual student. These items fall into two Categories as identified below:

Category I: Name, all student addresses, local telephone number, residential college affiliation, e-mail address, dates of attendance, class, major field(s) of study, degrees conferred and dates of conferral, previous educational institution(s) attended, date of birth, name and address of parent or guardian, picture and video, and University person identifier (UPI). *Please note that although Yale classifies photos and images as directory information, these are rarely released to parties outside the University without the student’s permission.*

Category II: Awards, honors, past and present participation in university-sponsored extracurricular activities and sports, height and weight of members of athletic teams, and place of birth.

The Buckley Amendment provides students with the right to request “non-disclosure status” which means that the University will release *no* information about their enrollment at Yale, including any of the directory information identified in the two categories above. Once a student is on non-disclosure status, he or she essentially becomes “invisible” to external constituencies. If, for example, the Registrar’s Office were to receive a request from an outside party to verify the enrollment of a student who was on non-disclosure status, the response would be that such information can not be confirmed. Non-disclosure status is normally chosen by a very small number of students for very special reasons, all having to do with the need to maintain absolute privacy about all aspects of their Yale College enrollment.

If you would like to place yourself on non-disclosure status, you must write to:

Ms. Jill Carlton, Registrar
Faculty of Arts and Sciences
P.O. Box 208321
New Haven, CT 06520-8321

In your correspondence, you should clearly specify that you wish to be placed on non-disclosure status. Please also provide your name, student identification number (SID), and class year (2013).

The deadline for notification is Friday, June 26, 2009. Please note that once a student elects non-disclosure status, he or she will be maintained on non-disclosure status until the Registrar’s Office is notified in writing to discontinue this status.