

To: Business Managers (Central & Medical)
From: Yale University Procurement
Re: Scam Alert - Toner Cartridges

Please be aware that the Learning Center and Chemistry Department have received calls from an unnamed company attempting to verify printer information as well as trying to sell excess toner.

In order that you can quickly identify this potential scam, here are examples of the caller's tactics:

- The caller identified herself as "Laurie." She claimed her company was "reserving toner cartridges [for the department] at the old price before the new price took effect." She continued to ask how many cartridges the department would like shipped but did not know the model number of the printer when questioned.
- The caller asked what model printer the department had. He went on to say, "Oh great, we have another lab that recently upgraded their printer but had automatic delivery of cartridges so we accidentally have extras. Instead of sending them back to the manufacturer we will sell them to you as a discount!"
- The caller claimed to be contacting the department regarding a printer that needing fixing then inquired about toner.

If you receive such a call, attempt to get the company's name and phone number. Typically, the caller will hang up.

If you should receive a phone call or an invoice regarding this potential scam, please contact Chris Mihok at 432-9980 or Christopher.mihok@yale.edu.