

Guide 2805 GD.01**Signature Authority for Wire Transfers and Checks Drawn on the University's Operating Bank Accounts**

Revision Date: 6/8/09

Authorized Signers

The following individuals are authorized by the Yale Corporation Finance Committee to review and approve wire transfers, checks, drafts and other disbursements from the University's general operating bank accounts (excluding those related to investment wires) subject to the conditions described below.

Name	Title
Richard C. Levin	President
Peter Salovey	Provost
Bruce D. Alexander	Vice President for New Haven & State Affairs & Campus Development
Shauna R. King	Vice President for Finance and Business Operations
Michael A. Peel	Vice President for Human Resources and Administration
Andrew Rudczynski	Associate Vice President for Research Administration
Janet Lindner	Associate Vice President for Administration
Stephen C. Murphy	Associate Vice President for Business Operations
Cary B. Scapillato	Assistant Vice President and Controller
Robert J. Herr	Associate Controller
Suzanne L. Whitty	Director, Tax Department

Wire Transfers

Wire transfer requests approved by a department will be processed by the Accounts Payable Department, who will obtain one authorized signature from the list above.

Checks and Drafts Drawn on the University's General Disbursement Accounts

Checks and drafts drawn on the University's general disbursements account, up to \$50,000 in amount, shall be honored when signed by one individual from the list set forth above. The signature of Shauna R. King, Associate Vice President for Finance and Administration, in exercise of the foregoing authority may be a facsimile signature.

Checks and drafts drawn on the University's general disbursement accounts in excess of \$50,000 shall be honored when signed by two individuals set forth in the above list. The signature of Shauna R. King may be a facsimile signature.

Bank Accounts Authorized for Special Departmental Business Purposes

A list of authorized signers on accounts established for special departmental business purposes, pursuant to the requirements of this policy, shall be maintained by the University's Cash Manager.