

# THE EDWARD J. AND DOROTHY CLARKE KEMPF

## MEMORIAL FUND COMPETITION 2006

### **Deadline for Proposals: March 9, 2007**

By arrangement with the Provost, income from the Kempf Fund allows The MacMillan Center to support faculty initiative in organizing campus conferences, workshops, and lecture series on international topics in their fields of interest.

Requests for Kempf funding for activities to be held in the next academic year should be made no later than March 9, 2007. Please submit your request, including a cover letter which identifies your affiliation with one of the Councils, Committees or Programs of The MacMillan Center, a brief narrative, proposed dates, and a budget.

### Kempf Fund Guidelines

- 1) Kempf funds may be used for international conferences, colloquia, lecture series and workshops held at Yale, more specifically "all necessary expenses of selecting and inviting speakers, paying stipends, transportation and maintenance, and arranging, announcing and conducting of such conferences and publishing their papers and essential proceedings." Kempf funds may not be used to support off-campus events or travel to such events.
- 2) The MacMillan Center normally holds one competition in the winter to award Kempf funds for activities held during the following academic year. Please look ahead and plan adequately for 2007-2008 so that we will be able to evaluate more knowledgeably the full range of requests.
- 3) Submissions should be made in cooperation with a Council, Committee or Program of The MacMillan Center, meaning that anyone submitting a proposal should either plan to hold the activity under the auspices of, and preferably have a letter of support from the MacMillan Center unit. However, The MacMillan Center will also consider proposals which are not strictly tied to one MacMillan Center unit. The MacMillan Center will not consider proposals primarily from students who are organizing an event with some degree of faculty support.
- 4) In recent years the demand for Kempf funds has increased dramatically. If you do not receive the full amount of your request from the MacMillan Center-allocated Kempf funds, please do not approach the Office of the Provost for additional funds. On the other hand, both The MacMillan Center and the Provost urge you to supplement your Kempf fund request with other funds, including funds from outside Yale.
- 5) Kempf funds that you are awarded but do not use due to change of plans, overfunding, etc., will revert to The MacMillan Center. If you are awarded Kempf funds, your award letter will provide information concerning the appropriate acknowledgements, publicity, accounting, etc.