

STARS System and Business Process Update

Subject: Training and Full-Featured Access to STARS for Hiring Managers
Date: May 03, 2007



The STARS program has been live for over two months and based on feedback from across the Yale community, as well as from external candidates, it has been very successful. Our STARS pilot users have provided valuable feedback and as a result, we have made enhancements to the system to improve service and functionality for both candidates and managers.

We would now like to encourage all hiring managers or individuals responsible for hiring, to obtain direct and full-featured access to the STARS system. For hiring managers, the main benefits of direct access to STARS are the ability to post job-requisitions, to check the approval status of your job-requisition and to review resumes of qualified candidates for your position.

The Learning Center is currently offering STARS training sessions for hiring managers during the months of May and June. To register for any of the STARS for Hiring Managers sessions, click [here](#). At the end of each training session, participants will receive full access to the STARS system.

We recognize that not all hiring managers will have to fill a position during this period. Therefore we recommend that you [register for training](#) as soon as you identify a hiring need. Having training and access to the STARS system available "just in time" to fulfill your immediate staffing requirements, will increase the overall efficiency of your recruitment efforts.

We invite you to visit the STARS support site at <http://www.yale.edu/hronline/stars/> to access reinforcement materials on the STARS training page at any time. Please continue to forward your questions regarding the STARS system to the help-desk (2-9000 or 5-3200) or through email at stars@yale.edu.