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**Yale is the Prime Award Institution  
NIH Requirements*****Yale requires from the consortium institution:***

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**For Paper Application**

**PHS 398/SF 424R&R Face Page;** signed by their signing official (for our records; do not include with application)

**Budget & Justification;** Form pages 4 & 5 from PHS 398

**Statement/Scope of Work (SOW);** concise description of work to be undertaken specifically at Subaward institution

**Biosketches;** for all subaward key personnel, complete biosketches in NIH format

**Resources/Equipment**

**Checklist Page from PHS 398**

**Other;** other requirements based upon sponsor specific requirements

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**For Grants.gov Application**

**Include above items except:**

**Budget & Justification;** include Subaward budget and justification from grants.gov application

**Checklist;** omit

Questions? Contact:

**GCA Medical School**

Campus Mail: 47 College St., Suite 203

Fax: 203-785-4159 (grants)

Fax: 203-785-4169 (contracts)

Email: [contract.med@yale.edu](mailto:contract.med@yale.edu)

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Campus Mail: 155 Whitney Ave., Suite 214

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