

EIN: 06-0646973

DUNS: 04-320-7562

Proposal Summary & Certification Form Completed and Signed

Review Instructions at: <http://www.science.doe.gov/hep/HEPProgramGuidelines.shtm>**Obtain Solicitation number from PI****Identify the type of application;** New & Renewal, Supplemental, or Continuation.**Complete title page;** Include *current DOE award # for renewals (Federal Identifier on SF 424)***Formatting requirements;** Margins-205cm, Font-12 Point type or larger (*except DOE forms and footnotes*)**Abstract;** Should be one page or less**Budget and Justification;** Complete DOE budget pages providing the total for each year and explanation (justification) pages for each budget page

(i.e. Budget year 1; Justification for year 1 and provide the same for all budget years)

Table of contents; number sequential proposal pages starting with Project Description page**Project Description;** Should be limited to 15 pages or less**Current and Pending support for investigators;** Status, Title, Source of Support, Total Award \$\$, Project

Period, Location of the Project, Person Months committed to the Project, Cal, Acad: Summer

Biographical Sketches and Publications; Should be limited to 2 Pages or less**Collaborators and Conflicts of Interest****Human Subjects and Animal Welfare****Renewal Applications;** are to be submitted via grants.gov six months before the scheduled expiration of the project period and in the Project Description, include:

1. Change in Scope of work
2. Estimate of anticipated unexpended funds
3. Progress report as separate section

Questions? Contact:**GCA Medical School**Campus Mail: 47 College St., Suite 203
Fax: 203-785-4159 (grants)
Fax: 203-785-4169 (contracts)
Email: contract.med@yale.edu**GCA Central Campus**Campus Mail: 155 Whitney Ave., Suite 214
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URL: