

Yale University

Payroll Schedule for January 2007

Payroll Name	Pay Period Start Date	Pay Period End Date	Check Date	Time Entry Deadline	Dept.Cutoff Date-HR Notification/ Payroll Forms	Payroll Process Date and Time	Transfer to GL by 5:00 PM	Clean-up batch date	Dept'al Cutoff for LD Labor Schedule Changes	LD Processing	GL processing	Available to Data Warehouse
Weekly 01	12/24/06	12/30/06	01/04/07	1/3/2007, 9AM	12/20/06	1/3/2007, 9AM	01/05/07	01/19/07	01/03/07	01/08/07	01/09/07	01/10/07
Semi Monthly 01	01/01/07	01/15/07	01/12/07	1/5/2007, NOON	01/02/07	1/5/2007, NOON	01/10/07	01/26/07	01/08/07	01/11/07	01/12/07	01/16/07
Weekly 02	12/31/06	01/06/07	11/11/07	1/9/2007, NOON	01/04/07	1/9/2007, NOON	01/11/07	01/25/07	01/09/07	01/12/07	01/16/07	01/17/07
Bi-weekly 02	12/24/06	01/06/07	01/19/07	1/10/2007, NOON	01/05/07	1/10/2007, NOON	01/16/07	01/29/07	01/12/07	01/17/07	01/18/07	01/19/07
Weekly 03	01/07/07	01/13/07	01/18/07	1/17/2007,9AM	01/11/07	1/17/2007,9AM	01/19/07	02/02/07	01/17/07	01/22/07	01/23/07	01/24/07
Semi Monthly 02	01/16/07	01/31/07	01/31/07	1/19/2007, NOON	01/16/07	1/19/2007, NOON	01/24/07	02/07/07	01/22/07	01/25/07	01/26/07	01/29/07
Monthly 01	01/01/07	01/31/07	01/31/07	1/22/2007, NOON	01/17/07	1/22/2007, NOON	01/29/07	02/09/07	01/25/07	01/30/07	01/31/07	02/01/07
Weekly 04	01/14/07	01/20/07	01/25/07	1/23/2007, NOON	01/18/07	1/23/2007, NOON	01/25/07	02/08/07	01/23/07	01/26/07	01/29/07	01/30/07
Bi-weekly 03	01/07/07	01/20/07	02/02/07	1/24/2007, NOON	01/19/07	1/24/2007, NOON	01/30/07	02/12/07	01/26/07	01/31/07	02/01/07	02/02/07
Pension 01	01/01/07	01/31/07	01/31/07	1/25/2007, NOON	01/22/07	1/25/2007, NOON	01/30/07	02/08/07	01/26/07	01/31/07	02/01/07	02/02/07
Weekly 05	01/21/07	01/27/07	02/01/07	1/30/2007, NOON	01/25/07	1/30/2007, NOON	02/01/07	02/15/07	01/30/07	02/02/07	02/05/07	02/06/07

 Early Check Date



Holiday Deadline

