DEC 2007
Payroll Schedule

Yale University

Payroll Schedule forDecember 2007

Payroll Name	Pay Period Start Date	Pay Period End Date	Check Date	Time Entry Deadline	Dept.Cutoff Date-HR Notification/ Payroll Forms	Payroll Process Date and Time	Actual Completion Date	Transfer to GL by 5:00 PM	Actual Completion Date	Clean-up batch date	Actual Completion Date	Dept'al Cutoff for LD Labor Schedule Changes	LD Processing	Actual Completion Date	GL processing	Actual Completion Date	Available to Data Warehouse	Actual Completion Date	Comments
Weekly 49 2007	11/25/07	12/01/07	12/06/07	**12/04/07 NOON**	11/30/07	**12/04/07 NOON**		12/06/07		12/13/07		12/04/07	12/07/07		12/10/07		12/11/07		
Semi 23 2007	12/01/07	12/15/07	12/14/07	**12/07/07 NOON**	12/3/07	**12/07/07 NOON**		12/12/07		12/14/07		12/10/07	12/13/07		12/14/07		12/17/07		
Weekly 50 2007	12/02/07	12/08/07	12/13/07	**12/11/07 NOON**	12/07/07	**12/11/07 NOON**		12/13/07		12/20/07		12/11/07	12/14/07		12/17/07		12/18/07		
Bi Weekly 26 2007	11/25/07	12/08/07	12/21/07	**12/12/07 NOON**	12/07/07	**12/12/07 NOON**		12/17/07		01/02/08		12/13/07	12/18/07		12/19/07		12/20/07		
Monthly 12	12/01/07	12/31/07	12/21/07	**12/14/07 NOON**	12/10/07	**12/14/07 NOON**		12/21/07		01/04/08		12/18/07	12/27/07		12/27/07		12/28/07		
Semi 24 2007	12/16/07	12/31/07	12/21/07	**12/17/07 NOON**	12/13/07	**12/17/07 NOON**		12/21/07		01/04/08		12/18/07	12/27/07		12/27/07		12/28/07		
Weekly 51 2007	12/09/07	12/15/07	12/20/07	**12/18/07 NOON**	12/14/07	**12/18/07 NOON**		12/20/07		12/27/07		12/18/07	12/21/07		12/21/07		12/24/07		
Pension 12	12/01/07	12/31/07	12/31/07	**12/20/07 NOON**	12/17/07	**12/20/07 NOON**		12/21/07		01/11/08		12/18/07	01/02/08		01/03/08		01/04/08		
Weekly 52 2007	12/16/07	12/22/07	12/27/07	***12/24/07 5 P.M.***	12/18/07	***12/24/07 5 P.M.***		12/27/07		01/03/08		12/21/07	01/02/08		01/03/08		01/04/08		
Bi Weekly 01 2008	**12/09/07**	**12/22/07**	**01/04/08**	***12/26/07 10:00 AM***	12/21/07	***12/26/07 10:00 AM***		01/02/08		01/04/08		12/21/07	01/03/08		01/04/08		01/07/08		
Weekly 01 2008	12/23/07	12/29/07	01/03/08	***1/2/08 10:00 AM***	1/2/08 9 A.M.	***1/2/08 10:00 AM***		01/03/08		01/10/08		01/02/08	01/04/08		01/07/08		01/08/08		
Weekly 02 2008	12/30/07	01/05/08	01/10/08	**01/08/08 NOON**	01/02/08	**01/08/08 NOON**		01/10/08		01/17/08		01/08/08	01/11/08		01/14/08		01/15/08		
Early Check Date																			
Early Processing Deadline																			