

## Yale 2009

## Information

**Announcements**

University Commencement announcements may be purchased online on the Commencement website (see *Announcement Cards*). An order form in pdf format is also available, 432-2317.

**Academic Regalia**

Students receiving a bachelor's degree wear simple black gowns and mortarboards. Students also receiving a master's degree wear hoods. Retainable gowns, caps, and hoods are sold and distributed through the student Cap and Gown Agency and may be ordered online at [www.yale.edu/sis](http://www.yale.edu/sis) using a credit card or student account. The deadline to bill to student accounts is March 30, and the deadline for all regalia orders is April 9. Information on price, distribution, and regalia protocol is under *Caps and Gowns* on the Commencement website.

**Diplomas**

The registrar will send an email in February with instructions to visit [www.yale.edu/sis](http://www.yale.edu/sis) to confirm the correct listing of your name and degree. If corrections are required, print out the form "Diploma Name and Degree Verification," enter your corrections, and submit the form in person to Daria Vander Veer in the registrar's office, 246 Church Street. Corrections are due by April 6.

**Payment of Bills**

Students with unpaid charges will not receive diplomas until charges are paid. All amounts due which appear on April bills from the Office of Student Financial Services must be paid in full by May 1 before diplomas are released, 432-2700.

During the spring term, all degree candidates with outstanding loans will be asked by email to complete an online exit interview. This interview is required before diplomas are released, 432-2700.

**Rain**

Commencement and Class Day are held outdoors regardless of weather. Diploma ceremonies in some residential colleges may be moved to alternative locations, which are listed in the *Rain* section of the Commencement website.

**Simulcast**

Commencement and Class Day are broadcast live on Yale cable television and the local Comcast channel. They are also transmitted live to Battell Chapel and other wheelchair-accessible sites on campus.

**Disabilities or Health Concerns**

Should you or a guest require a wheelchair or special assistance, email [lauralee.field@yale.edu](mailto:lauralee.field@yale.edu) or call 432-2317 by May 1. See also *Disabilities* section on Commencement homepage.

**Return of Library Materials**

Graduating students should return borrowed library materials prior to Commencement and resolve outstanding issues with respect to fines and fees owed. Please direct disputes to the billing library. Failure to do so may result in diplomas being withheld. Graduating students are eligible for free borrowing privileges through the summer. To apply for summer privileges, contact the Sterling Memorial Library Information Services Desk at [smlcirc@yale.edu](mailto:smlcirc@yale.edu) or 432-7189.

**Accommodations**

A limited number of dormitory rooms will be available at a flat rate of \$140 per person for three days or fewer. Reservations are handled by Yale Custodial Services, which sent details to parents in November, 432-0142.

**Parking**

University lots are open to the public from 4 PM Friday through Monday (Memorial Day). Satellite parking with wheelchair-accessible shuttle service to Old Campus will be available Monday from 7:30 to 9:45 AM from the parking garage behind Ingalls Rink on Prospect Street. Cars with handicapped tags may park in Lot 51 behind Hendrie Hall. For lot locations, visit *Directions and Parking* on the Commencement homepage.

**Baccalaureate Protocol**

Sit immediately when you reach your seat in Woolsey Hall. Stand when the President's party enters. When the President sits, remove your cap and sit. Stand at the end of the President's address, when he says, "Women and men of the Class of 2009. . ." At the conclusion of the service, replace your cap and follow your dean out of the hall.

**Commencement Protocol**

When you reach your designated seats on Old Campus, sit immediately and remove your cap. Rise and put your cap on after the Dean of Yale College presents candidates for your degree. When all candidates for bachelors' degrees are standing, the President will confer degrees "as designated by the Dean"; and student marshals will go forward to accept symbolic diplomas. When they return to their places, remove your cap and sit down. Following the benediction, replace your cap and stand until the President and Corporation members have left the platform. Follow your college dean back to your residential college to receive your diploma.

Academic attire should be worn over appropriate dark clothing. Please refrain from taking pictures during the procession.